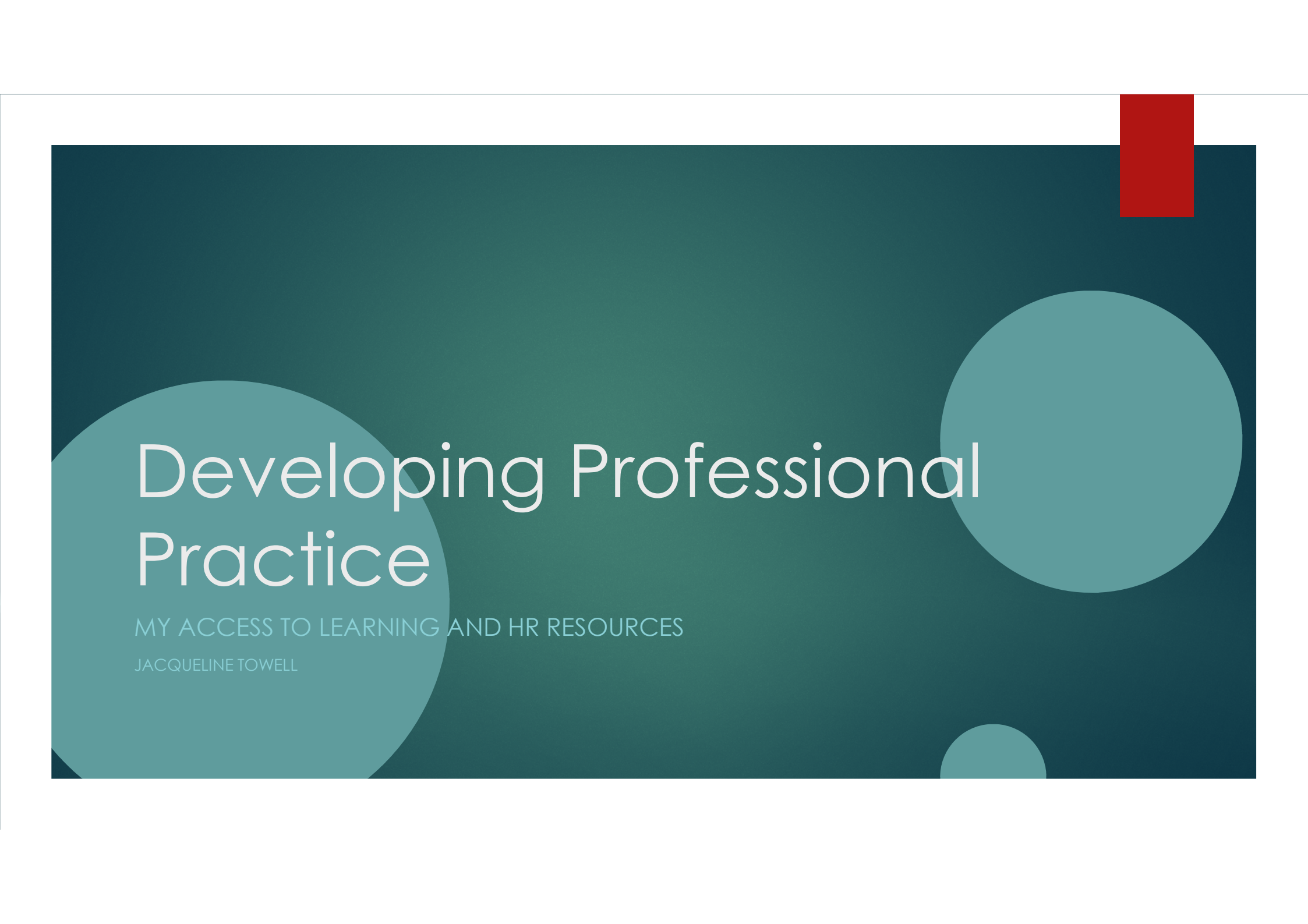




Developing Professional Practice

MY ACCESS TO LEARNING AND HR RESOURCES

JACQUELINE TOWELL

Index

► Resources Available at UWTSD <https://moodle.uwtsd.ac.uk/my/>

- Moodle Online Portal and access around UWTSD Myday Links to Help & Advice, IT, Support, Student Guidance
- Library Resources
- IT Support Request

► My Tutor & Course Resources <https://moodle.uwtsd.ac.uk/course/view.php?id=5464>

- Quick Links
- Course Material & Templates
- Upcoming Events
- Communication via Student Email Address

► Codes of Practice

- CIPD Code of Professional Conduct https://www.cipd.co.uk/Images/code-of-professional-conduct_tcm18-14510.pdf
- University Referencing Guide <https://moodle.uwtsd.ac.uk/mod/url/view.php?id=119593>
- University Student Code of Conduct https://moodle.uwtsd.ac.uk/pluginfile.php/197838/mod_resource/content/1/Student%20Code%20of%20Conduct.pdf
- Turnitin Guidance https://moodle.uwtsd.ac.uk/pluginfile.php/173547/mod_resource/content/1/Student%20Turnitin_201415_Moodle.pdf
- Ethics Form

► Personal Continuous Training Development & Networking

- September 2018 Renewed Global Remuneration Accreditation (12 Credits every 3 years) <https://www.worldatwork.org/>
- Attending Employment Law Seminars – Daniel Barnett & Carbon Law <http://www.danielbarnett.co.uk/>
<https://www.carbonlawpartners.com/>
- CIPD Online Resources, Literature (Koban Page) and CIPD Events <https://www.cipd.co.uk/membership/my-membership>
- Co-Founder of Swansea and West Wales HR & Employment Forum <https://www.linkedin.com/groups/13618870/>
- LinkedIn Learning
- Recognised Learning Webinars (example World at Work)

► Online Resources

- CIPD, XperthHR, Daniel Barnett, LinkedIn, People Management, HR Grapevine, Koban Page
<https://www.peoplemanagement.co.uk/>
<https://www.xperthr.co.uk/>

UWTSD Resources



Moodle
2018/19



Module Search

My modules

[UWTSD Home](#) / [The University](#) / [Professional Services](#) / [Library and Learning Resources](#)

Library and Learning Resources

- Library and Learning Resources Homepage
- Catalogue
- Our Libraries
- Library Guide
- Online Library
- Subject Guides
- InfoSkills
- Contact Us
- Services
- Need more?

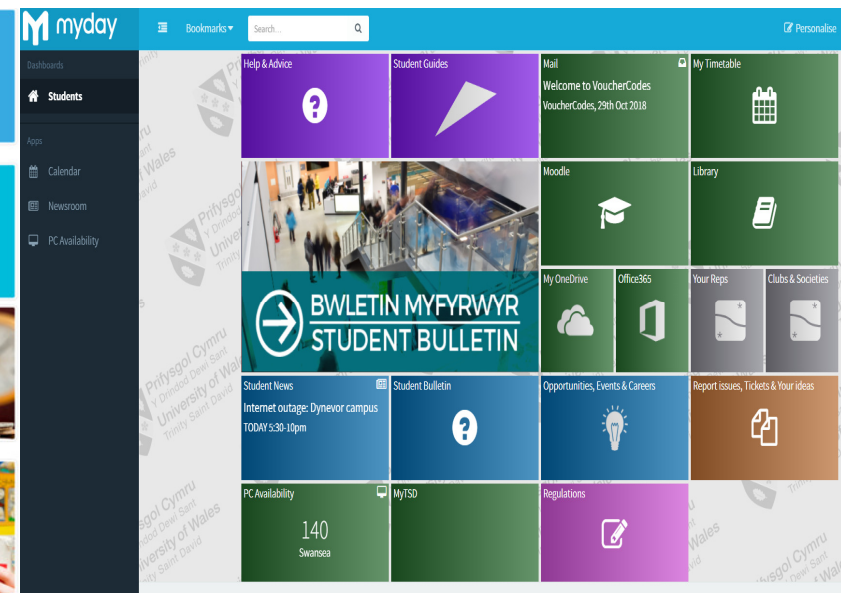
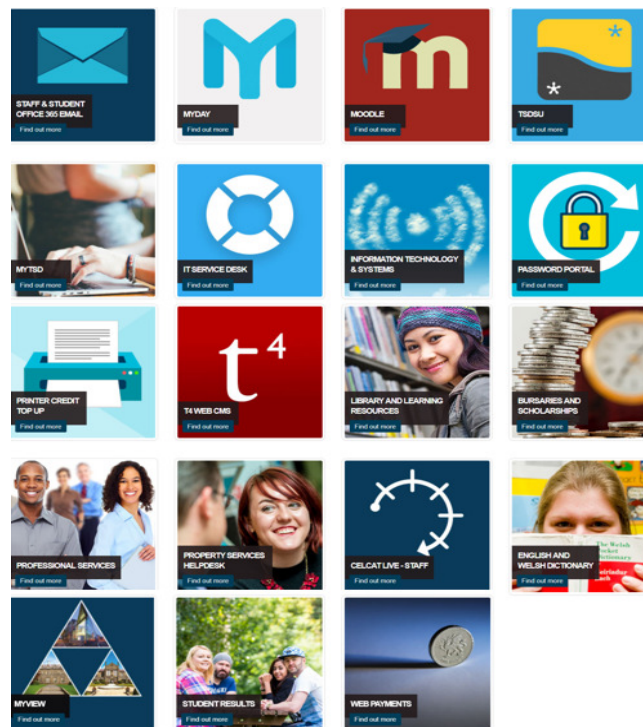


The Library and Learning Resources service of the University of Wales Trinity Saint David aims to support all members of the University by providing information services of a high quality and by meeting the learning resource needs of all its students, staff and researchers.

Quick Links

- Library Catalogue
- My Library Account
- Research Repository
- Referencing Handbooks

Follow UWTSD Libraries on



UWTSD Home / The University / Professional Services / Library and Learning Resources

[Request](#) [History](#) [FAQs](#) [Messages](#) [Profile](#)

Help Request

Request Type:

Subject:

Request Detail:

Location:

Codes of Practice



Code of Professional Conduct

As the professional body for HR and people development, the CIPD is the voice of a worldwide community of more than 145,000 members committed to championing better work and working lives. We set high standards of entry for membership and require all of our members to adhere to the standards and behaviours ('obligations') set out in this Code of Professional Conduct.

These obligations are grouped into headings of Professional Competence and Behaviour, Ethical Standards and Integrity, Representative of the Profession and Stewardship. They apply universally – at all stages of a CIPD member's career, regardless of size, sector or specialism, and your membership commits you to upholding and maintaining these. We take concerns regarding alleged breaches of the Code very seriously. In order to consider allegations of misconduct, Investigation and Conduct procedures apply and these are set out in the CIPD's Regulations available on the website.



PG2 / E1 FORM

APPLICATION FOR ETHICAL APPROVAL

In order for research to result in benefit and minimise risk of harm, it must be conducted ethically. A researcher may not be covered by the University's insurance if ethical approval has not been obtained prior to commencement.

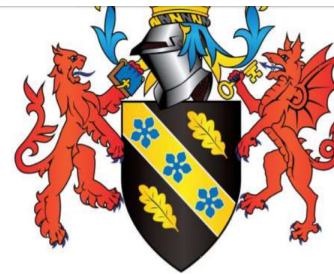
The University follows the OECD Frascati manual definition of **research activity**: "creative work undertaken on a systematic basis in order to increase the stock of knowledge, including knowledge of man, culture and society, and the use of this stock of knowledge to devise new applications". As such this covers activities undertaken by members of staff, postgraduate research students, and both taught postgraduate and undergraduate students working on dissertations/projects.

The individual undertaking the research activity is known as the "principal researcher".

Ethical approval is not required for routine audits, performance reviews, quality assurance studies, testing within normal educational requirements, and literary or artistic criticism.

Please read the notes for guidance before completing ALL sections of the form.

This form must be completed and approved prior to undertaking any research activity. Please see Checklist for details of process for different categories of application.



SE1:
Student
Code of Conduct



COURSES ▾ ABOUT ▾ STUDENT LIFE ▾ INTERNATIONAL ▾ RESEARCH BUSINESS ▾ ALUMNI ▾

UWTSD Home / Library and Learning Resources / InfoSkills / Referencing Handbooks

Referencing Handbooks

• Library and Learning Resources
Homepage

• Catalogue

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• Online Library

• Subject Guides

• InfoSkills

• Contact Us

• Services

• Need more?

• Roderic Bowen Library and Archives

Referencing Handbooks

Referencing correctly is an important skill in academia, and there is plenty of conflicting or out-of-date information out there so we've created consistent guidance for UWTSD students. The Referencing Handbooks were created as part of a collaborative effort between the Library and Learning Resources (LLR), the Academic Office and academic staff across the University.

Further support and guidance are available via the LLR from your [Academic Liaison Librarian](#).

- [APA Referencing Handbook \[PDF\]](#)
- [Harvard Referencing Handbook \[PDF\]](#)
- [IEEE Referencing Handbook \[PDF\]](#)
- [MHRA Referencing Handbook \[PDF\]](#)



My Tutor & Course Resources

CIPD Diploma in Applied Human Resources

Home > My modules > CIPDDAHR

General

Announcements

[Lecturer Contact Details](#)

Julie Thomas

I am available to answer your queries from Monday to Friday, 9am to 5pm in Term Time.

Email: julie.thomas@uwtsd.ac.uk

Telephone: 01792 481233

I am also available on Skype (please email me to arrange a time).

Please follow me on LinkedIn as I regularly share articles and other resources that are highly relevant to this programme.



How to use this Programme Page:

Please click on the 'Course Information' tile for general information such as the Programme Handbook, Assessment Criteria and Timetable.

Please click on the other tiles for information relevant to each of the 16 modules that form part of this programme. Each module tile contains your learning plan (read this first), details of your assessment activity, turnitin links and other relevant information.

Ask and Answer Forum

If you have a question about the course which you think other students would also be interested in, please post them here and I will post an answer.

Julie

Upcoming events

Workshop - Understanding the Contemporary HR Function
Wednesday, 14 November,
9:30 AM

[Go to calendar...](#)

Latest announcements

19 Oct, 09:33

Julie Thomas

Optional Tutorials -
Carmarthen Tuesday 23rd
October/Wednesday 7th
November

18 Oct, 15:53

Julie Thomas

Blog - No Longer Required to
do.

16 Oct, 09:43

Julie Thomas

New Venue Tomorrow - 17th

[Link to University Referencing Guide](#)

[Link to CIPD Student Membership Page](#)

Please click here for information on fees and how to apply for student membership.

[Link to CIPD Guide - How to Write an Academic Essay](#)

[Turnitin Guidance](#)

[How to Receive Moodle Notifications on your Mobile](#)

[University Student Code of Conduct](#)

[Link to Quick Links on University website](#)

This links you to important tiles such as the library catalogue.

[Link to Module Evaluation Form](#)

Please complete this form (first entry under Chapter 11 Quality Enhancement) at the end of each semester to communicate your feedback on the course.

[Example Title Page for Assessment Activities](#)

[Link to Guide on Word Referencing Tool](#)

Course Information 	Using a Research Approach I... 	Developing Professional Pra...
Understanding the Contemp... 	Understanding the Business ... 	Understanding Employment...
Understanding the Manage... 	Understanding the Link bet... 	Contributing to Improving ...

Understanding Employee En...



Contributing to Employee E...



Understanding the Manage...



Contributing to the Manage...



Understanding Coaching an...



Contributing to Coaching an...



Understanding Resourcing a...



Contributing to Resourcing ...



Office 365 Outlook

Search Mail and People

Focused Other

Index 2

Sent Items

Drifts

More

Groups

Discover

Create

Julie Thomas (via Home)

CIPDDAHR: Optional Tutorials - Carmarthen Tuesday 23rd October/Wednesday 7th November

Dear all

If you would like to spend some additional time with me going over anything we have covered so far or for any other reason, please contact me to book a slot on either Tuesday 23rd October or Wednesday 7th November in the Carmarthen University Campus.

Alternatively, remember you can ring or email me if you are unsure of anything. As you are aware, this is a blended learning course and requires students to complete guided learning at home - this means following the learning plan for each module and reading widely around the subject areas. A brilliant resource is the core text book, Taylor and Woodhams (2016), 'Studying Human Resource Management', which you should always read first to gain a general understanding of the initial modules. There is only so much we can cover in class, so please remember that you will need to complete the learning plan before you will have enough understanding to complete the assessment activities.

Continuous Training, Development & Networking

Bringing your HR department into the 21st century

- Bringing your HR department FIRMLY into 21st century
 - Staff engagement
 - Learning and development
 - Wellness programs
 - Recruitment and talent acquisition
- In summary...

Questions

"A 21st century company has to be **en** relevant and push the boundaries o **people** that make a great

Hays UK Salary & Recruiting Trends 2018 Guide

Jackie Towell GRP
Group HR Manager at The Premier Group
1w

What a great start to The Swansea & West Wales HR & Employment Forum this morning. We had great audience participation, lots of knowledge and experience shared and lots of new business and HR connections made too. ...see more

Welcome to The Swansea & West Wales HR & Employment Forum



WorldatWork
GRP
GLOBAL REMUNERATION PROFESSIONAL

THIS INDUSTRY CERTIFIES THAT
JACQUELINE TOWELL
has demonstrated the requisite knowledge and met the high professional standards established by WorldatWork and is awarded the designation of
GLOBAL REMUNERATION PROFESSIONAL (GRP)
First Certified: 10/9/2016
Current To: 9/9/2021

DANIEL BARNETT'S
EMPLOYMENT LAW MASTERCLASS
2018

Free employment law and employee wellbeing briefing
Thursday 7 June

CARLSON LAW PARTNERS

CIPHR
ALL ABOUT PEOPLE

Employment law and employee wellbeing briefing
by CIPHR

DESCRIPTION

Join Carlson Law Partners and CIPHR on Thursday 7 June for a free briefing supporting employee health and wellbeing at work, and discover how employee wellbeing.

Matthew Higgins, partner at Carlson Law Partners, will take you through a new law and legislation update, followed by an in-depth look at wellbeing approaches to team management, and practical initiatives that employers might want to implement.

Sales Ended

Free

DETAILS

DATE AND TIME
Thu 7 June 2018
10:00 - 11:00 AM
Add to calendar

LOCATION
All Nations Centre
Saskville Avenue
Heath
Cardiff

SHIFTING FOCUS:
How to Put People
at the Center of
Performance Reviews



Online Resources

People Management

NEWS

VOICES

LONG READS

EXPERTS

CONTACT US

PM JOBS 

Diversity and inclusion

What are you doing to support transgender employees?

2 Oct 2018 By Robert Jeffery

Transgender people are consistently marginalised at work, and in the labour market. It's HR's job to put things right

Latest news



Experts say Ryanair row demonstrates need for urgent training on handling racism

23 Oct 2018 PM Editorial
Customer-facing staff 'failed to prioritise diversity or human understanding' when passenger was abused



Morrisons data leak case 'makes employers more liable for staff behaviour'

23 Oct 2018 Maggie Baska
Supermarket loses challenge to high court ruling after employee's criminal data breach



Discrimination against older workers will remain 'rife' without intervention, experts warn

22 Oct 2018 Emily Burt

XpertHR HR Grapevine



Human Resources, Learning & Development

Innovation and Best Practice for Business Success

CIPD

New to HR and L&D

Learn, develop and connect

Membership

Knowledge

Join the conversation



New to HR and L&D

Learn, develop and connect

Knowledge hub

News and views

About us

Anti Modern Slavery statement

Become a member

Experience Assessment

Membership fees

My membership

Member benefits

Renew your membership

Progress your membership

CIPD Training

CIPD Community

CIPD Bookshop

Conferences and

CIPD People Mar

Awards



Jackie Towell GRP

Group HR Manager at The Premier Group

Swansea, United Kingdom

Add profile section

More...

Linked in

The Premier Group Of Companies

World at Work

See contact info

See connections (301)

Twelve years' experience in Human Resources, seven of which have been spent as a Manager in an operational HR Generalist Role and as a member of the senior management team. Certified Global Remuneration Professional

SMARTER APPROACH TO EMPLOYEE BENEFITS



REWARD

Our reward-focused benefits deliver peer-to-peer recognition and rewards for your employees.



PROTECT

We provide a range of benefits to help you protect your employees easily and with minimal hassle.



ENGAGE

The more you look out for your team, the more involved and engaged they will feel.



The Effective Management of Grievances

Grievance Procedures

Daniel Barnett's
Employment Law Bulletin

